



ELITE KARATE

2025 Summer Camp Application and Agreement

Date of Admission: _____

Student Information

Name: _____
Address: _____ City: _____ Zip: _____
Birth date: _____ Age: _____ Sex: (M / F) Grade: _____
Phone number: _____ How did you hear about us? _____

Parent Information

Primary Parent/Guardian: _____ Relationship: _____
Cell Phone #: _____ Work Phone #: _____ Work Phone #: _____
Home address: _____
Place of Work: _____
Other Info: _____ Email Address: _____
Second Parent/Guardian: _____ Relationship: _____
Cell Phone #: _____ Work Phone #: _____ Work Phone #: _____
Home address: _____
Place of Work: _____ Email Address: _____

Emergency Contact Information

Persons to call in case of emergencies, **if parents/guardians cannot** be reached:

Name: _____ Phone #: _____ Relationship: _____
Address: _____
Name: _____ Phone #: _____ Relationship: _____
Address: _____

Authorized Pickup List

I authorize the following persons, including siblings under 18 years old, (not listed above) to pick up my child:

Name: _____ Relationship: _____
Name: _____ Relationship: _____

Pricing

Weekly Rate: \$240/Full 5 Day Week: Non

Daily Rate: \$50 / \$60 Chuck E Cheese Friday

Discount for Siblings: \$10 off for 3 days or more

Pre-pay for 5 weeks or more - 5% discount (paid in full)

Pre-pay for the whole summer - 10% discount (paid in full)

\$60 One-Time Registration Fee - Includes 2 camp T-shirts

Transportation

☐ I give permission for my child to be transported and supervised by Elite Karate for field trips during the Summer Camp Program.

Field Trips

☐ I give consent for my child to participate in field trips during the Summer Camp Program.

Water Activity Authorization

☐ I authorize my child to participate in water activity field trips, including swimming.

☐ I authorize my child to use sunscreen provided by parent.

My child is able to swim without assistance. ☐ Yes ☐ No

Medical and Special Care Needs Information

Please list any special problems or special care needs that your child may have, including:

(A) Any limitations or restrictions on the child's activities

(B) Special care the child requires, including:

(i) Any reasonable accommodations or modifications

(ii) Any adaptive equipment provided for the child, including instructions for how to use the equipment

(iii) Symptoms or indications of potential complications related to a physical, cognitive, or mental condition that may warrant prevention or intervention while the child is in care

(C) Any medications prescribed for continuous, long-term use.

Please also include any allergies, existing illness, previous serious illness, injuries or hospitalizations in the past 12 months, please include a copy of any health-care professional recommendations or orders for providing specialized medical assistance to the child; and any other information you think is appropriate, including behavioral issues:

Child's physician: _____

Physician address: _____

Physician telephone: _____

Or

Emergency Care Facility: _____

Facility telephone: _____

Facility address: _____

Authorization for Emergency Medical Care/Transportation

I authorize Master Hsu or a person in charge to arrange emergency transportation and seek emergency medical attention for my child, in the event that I cannot be reached to make arrangements for emergency medical attention.

Parent Signature

Date

Food Allergy Plan

- ☐ I acknowledge that my child does NOT need a food allergy plan.
- ☐ I acknowledge that my child does need a food allergy plan and I have submitted it on this date: _____.

Child day care operations are public accommodations under the Americans with Disabilities Act (ADA), Title III. If you believe that such an operation may be practicing discrimination in violation of Title III, you may call the ADA information line at (800) 514-0301 or (800) 514-0383 (TTY).

Parent Signature

Date

Immunization Records, Vision and Hearing Screenings

- ☐ My child's immunization record, vision and hearing screens are on file at the school they are currently attending and all immunizations and tuberculosis tests are current.

Name of camper's school: _____

Address of camper's school: _____

Telephone number of school: _____

Permission for student to walk from Elite Karate

- ☐ I acknowledge that Elite Karate does NOT allow students to leave Summer Camp without authorized sign out each day.

Receipt of Summer Camp Program Policies

I acknowledge receipt of the Elite Karate Summer Camp Program operational policies and agree to the conditions and terms described in the document. Operational policies include the following:

- ☐ Discipline and guidance
- ☐ Suspension and expulsion
- ☐ Emergency plans
- ☐ Procedures for conducting health checks
- ☐ Procedures for parents to discuss concerns with the director
- ☐ Procedures for parents to participate in operation activities
- ☐ Procedures for release of children
- ☐ Illness and exclusion criteria
- ☐ Procedures for dispensing medications
- ☐ Immunization requirements for children
- ☐ Meals and food service practices
- ☐ Procedures to visit the center without securing prior approval

☐ Procedures for parents to contact Child Care Licensing CCL, DFPS, Child Abuse Hotline and CCL website

Meals

☐ I understand I must provide meals and snacks for my child while in care. Elite Karate will not provide meals to my child.

Consent to use photograph

☐ I agree that Elite Karate can photograph my child and use image or depiction of my child for commercial purposes of Elite Karate to promote and advertise Elite Karate on its website or in other media.

Liability Waiver

☐ I give permission for my child to attend the Summer Camp program offered by Elite Karate. I understand that Elite Karate and the staff and instructors will do everything in their power to take care of my child at the Summer Camp program. I will not hold Elite Karate or its staff or instructors responsible for any injury to my child during the Summer Camp program and waive all claims against Elite Karate for any accident that may occur when my child is in its care.

Parent Signature

Date

***Parent's please fill out completely, do not leave blanks, insert N/A where needed

RETURN IN PERSON OR EMAIL: ELITEKARATESA@GMAIL.COM



Camper's Name: _____

Attending	Date	Field Trip	Address
	5/26 - 5/30 Week 1	M: Games & Drills	Elite Karate
		T: Movies	Elite Karate
		W: Arts and Crafts	Elite Karate
		Th: Hardberger Park	13203 Blanco Road,
		F: Chuck E Cheese	1403 N Loop 1604; SAT 78232
	6/2 - 6/6 Week 2	M: Games & Drills	Elite Karate
		T: Movies	Elite Karate
		W: Arts and Crafts	Elite Karate
		Th: Hardberger Park	13203 Blanco Road,
		F: Chuck E Cheese	1403 N Loop 1604; SAT 78232
	6/9 - 6/13 Week 3	M: Games & Drills	Elite Karate
		T: Movies	Regal: 17640 Henderson Pass
		W: Swimming	12001 Wetmore Rd.
		Th: Hardberger Park	13203 Blanco Road,
		F: Chuck E Cheese	1403 N Loop 1604; SAT 78232
	6/16 - 6/20 Week 4	M: Games & Drills	Elite Karate
		T: Movies	Regal: 17640 Henderson Pass
		W: Swimming	12001 Wetmore Rd.
		Th: Hardberger Park	13203 Blanco Road,
		F: Chuck E Cheese	1403 N Loop 1604; SAT 78232
	6/23 - 6/27 Week 5	M: Games & Drills	Elite Karate
		T: Movies	Regal: 17640 Henderson Pass
		W: Swimming	12001 Wetmore Rd.
		Th: Hardberger Park	13203 Blanco Road,
		F: Chuck E Cheese	1403 N Loop 1604; SAT 78232

Attending	Date	Field Trip	Address
	6/30 - 7/4 Week 6	M: Games & Drills	Elite Karate
		T: Movies	Regal: 17640 Henderson Pass
		W: Swimming	12001 Wetmore Rd.
		Th: Hardberger Park	13203 Blanco Road,
		Closed for 4th of July	
	7/7 - 7/11 Week 7	M: Games & Drills	Elite Karate
		T: Movies	Regal: 17640 Henderson Pass
		W: Swimming	12001 Wetmore Rd.
		Th: Hardberger Park	13203 Blanco Road,
		F: Chuck E Cheese	1403 N Loop 1604; SAT 78232
	7/14- 7/18 Week 8	M: Games & Drills	Elite Karate
		T: Movies	Regal: 17640 Henderson Pass
		W: Swimming	12001 Wetmore Rd.
		Th: Hardberger Park	13203 Blanco Road
		F: Chuck E Cheese	1403 N Loop 1604; SAT 78232
	7/21 - 7/25 Week 9	M: Games & Drills TBA	Elite Karate
		T: Movies	Regal: 17640 Henderson Pass
		W: Swimming	12001 Wetmore Rd.
		Th: Hardberger Park	13203 Blanco Road
		F: Chuck E Cheese	1403 N Loop 1604; SAT 78232
	7/28 - 8/1 Week 10	M: Games & Drills	Elite Karate
		T: Movies	Regal: 17640 Henderson Pass
		W: Swimming	12001 Wetmore Rd.
		Th: Hardberger Park	13203 Blanco Road
		F: Chuck E Cheese	1403 N Loop 1604; SAT 78232

Attending	Date	Field Trip	Address
	8/4 - 8/8 Week 11	M: Games & Drills	Elite Karate
		T: Movies	Elite Karate
		W: Swimming	12001 Wetmore Rd.
		Th: Hardberger Park	13203 Blanco Road,
		F: Chuck E Cheese	1403 N Loop 1604; SAT 78232
	8/11 - 8/15 Week 12	M: Games & Drills	Elite Karate
		T: Movies	Elite Karate
		W: Arts and Crafts	Elite Karate
		Th: Hardberger Park	13203 Blanco Road
		F: Chuck E Cheese	1403 N Loop 1604; SAT 78232

Please initial weeks student will attend.

I authorize Elite Karate to take my child on the field trips listed above.

Signature

Date

Elite Karate Credit Card Authorization Form

Printed Name: _____ Date: _____

Student Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Email Address: _____ Tel#: _____

☐ Use Card on File

Credit Card payment Please indicate: ___ Visa ___ Mastercard ___ American Express ___ Other

Name of the Cardholder: _____

Credit Card #: _____

Expiration Date: ____/____ (MM/YYYY)

Security Code: _____ Amount: \$_____

I hereby authorize Elite Martial Arts to charge my card in the amount indicated above:

Signature: _____ Date: _____

OPERATIONAL POLICIES

Hours of Operation

From: 7:30am to 6:00pm
Activities from 9:00am to 3:30pm
Ages: 5 years +
NEISD May 26, 2025 - August 8, 2025
Comal: May 26 - August 15, 2025

Late Pick Up Fee

Please pick up your child no later than 6:00pm. We have evening classes beginning at that time and we need the space. There will be an additional charge of \$10 added to your account for the first 15 minutes that you are late **AFTER** 6:00pm, plus \$10 for each additional 15 minutes thereafter. Please be prompt!

Returned Checks

There will be a \$25 charge for all returned checks, in addition to any fees charged to Elite Martial Arts by the bank.

Clothing and Personal Belongings

Each student will have a karate uniform. This uniform should be brought each Monday and taken home each Friday to be washed. Please do not machine wash the uniform belt. They should be hand-washed and air-dried, only when necessary. Care of their uniform is an important responsibility for each child. Students will have a cubicle to use for the storage of their school backpack and personal belongings. Elite Karate is not responsible for any lost or stolen personal items that the child may bring to class. Students may keep a cell phone in their backpacks, but they must be turned off and are not to be used except with Master Hsu or another instructor's permission.

Procedures for the release of children

There is a sign-in/out sheet for the Summer Camp program. Please sign your child in/out each and every day. We will not allow students to walk out alone to your vehicle at the end of the day. This is for your child's safety and is one of our rules. Please let us know if you will be picking up your child early so that we can be sure to have them ready.

Elite Karate is not responsible for implementing custody arrangements. We will not release your child to anyone who is not listed on our Authorized Pick Up list. We will also request a driver's license validation from anyone who we do not know. If a family member or friend will be picking up your child, even on an intermittent basis, please ask them to stop by so we can

meet them. We will not allow your child to leave in the company of a minor (brother, sister, etc). This is for the safety of your child.

Illness and Exclusion

If your child becomes ill while at the Summer Camp program, you will be notified to pick up your child as soon as possible. Please make sure we have updated information on how to get in touch with you at all times. We do not have special facilities for sick children, but we will keep them as comfortable as possible until you arrive. If necessary, we will separate them from the other children. Please do not let your child come to and participate in the AST program if they are ill or exhibiting any symptoms of illness, including fever, diarrhea, or vomiting.

Transportation

We will transport your child from Elite Karate to field trips. We will take every precaution in transporting your child. Each child will be informed of the Elite Karate van rules and will be expected to abide by them. If they do not comply with these rules, they may not be able to attend the Summer Camp program. Safety is our top priority.

Medication

Elite Karate staff will not administer any medication to your child. If they require medication during the time when they are in our care, parents will have to make their own arrangements to stop in and dispense the medication themselves. This includes non-prescription medication.

Medical Emergencies

The staff at Elite Karate has received First Aid and CPR training. If a medical emergency occurs, aid will be given as appropriate for our level of training. All efforts will be made to immediately contact parent or guardians. Emergency 911 will be contacted if professional emergency services are required. We will notify parents of medical issues immediately by either phone or in person.

Parent Notifications

Parent notifications will be posted near the sign out sheet, as well as on the bulletin board. We will also send out periodic email bulletins, so please be sure that we have your email address.

Emergency Drills

Emergency drills are held monthly to familiarize your child with emergency evacuation procedures.

Emergency Preparedness Plan

Evacuation / Relocation

1. The Director or designated person in charge will contact 911.
2. Children's emergency contact numbers, authorization for emergency care, sign out sheets and medical supplies including children's medication will be taken to Lavender Falls (19239 Stone Oak Parkway) and parents will be notified of the situation. Use the front clear exit to evacuate the building.
3. Calmly walk to the outside assembly area located IHOP (19239 Stone Oak Parkway). Special attention will be given to any child with limited mobility or who otherwise may need assistance in an emergency.
4. At the assembly area, staff will immediately take a head count to ensure that everyone is present and accounted for. Report the final head count to the Director or designee. Names of any missing children or missing personnel must be given to the Director or designee.
5. Staff will continue caring for children, keeping them calm by singing songs, until released to authorized person via sign out sheets.
6. Director or designated person in charge will notify Licensing Department.

Shelter-In Place (Severe Weather)

1. If a severe weather watch is issued staff will gather the children at the shelter-in place located in the hallway. Director or designated person will take a head count to ensure all children are accounted for. Names of any missing children or missing personnel must be given to the Director.
2. Children will sit with heads tucked between knees during a tornado warning.
3. Staff will keep children calm by singing songs.
4. If possible, the Director will make contact with all parents to let them know of the situation.
5. No children are allowed to leave the Center while a severe weather watch is in effect without the legal parent or guardian.

Lockdown (Endangering person)

1. The Director or designated person in charge will contact 911.
2. In a lockdown situation, staff will gather the children at the shelter-in place located in the girls restroom. Director or designated person will take a head count to ensure all children are accounted for. Names of any missing children or missing personnel must be given to the Director.
3. Staff will keep children calm.
4. The Director will make contact with all parents to let them know of the situation as well as Licensing.

Health Checks

Elite Karate completes annual fire and sanitation inspections by local officials.

Injuries

Elite Karate makes every effort to prevent accidents, but they are a normal part of childhood development and growth and happen occasionally in any martial arts program. Parents are responsible for any medical bills that arise from accidents. We will notify you as quickly as possible in the event of illness or injury. Incident reports will be kept on file anytime an injury occurs that requires professional medical care.

Discipline

Each child enrolled in the Summer Camp program will participate in our martial arts class. As a part of this program, the children will be expected to do physical activities such as jumping jacks, push-ups and sit-ups as part of their conditioning and training. These activities will also be used as a consequence for not following directions or misbehaving during class. Each child will receive an explicit warning before a consequence, such as 10 pushups, is given. The child will then rejoin the class and continue the program. This type of consequence is only used when the children are participating in a martial arts class.

The child is never forced to perform a physical activity. If the child refuses to participate, we ask them to sit out and we will discuss the situation with their parents when they arrive. If they're not in class, we use a time-out policy to discipline the children. These types of consequences are used for all children in our classes. This is simply a part of their training in our martial arts program. We do give the children water and restroom breaks before and after every class, so there is no reason to interrupt a class. If your child needs to use the restroom or to get a drink, they must ask the instructor's permission to do so.

Behavior and inclusive services to children with special care needs

It is very important to us and for the proper care of your child that we know of any behavioral issues, both medically diagnosed and/or observed by you, that may impact your child's behavior during their attendance in our Summer camp. We ask that you be forthcoming and inform us of issues that we need to know about. If for any reason we believe that we are not qualified to care for your child because of his/her behavioral issues, or because their behavior is inappropriate and harmful to themselves and and/or others in our program, we will notify you that we are discontinuing care for your child the day after notification and that you need to seek alternative arrangements for the after school pick-up and care of your child.

Behavior issues will be addressed in person by a staff member or in writing by Master Hsu, if necessary.

Suspension and expulsion of children

Expulsion is an action of last resort, to be implemented only in extreme cases where a child's behavior consistently jeopardizes the safety and well-being of others despite interventions. Prior to considering expulsion, Elite Karate shall adhere to the following protocol:

- Elite Karate shall conduct a comprehensive review of the child's behavior, including documented incidents, interventions employed, and efforts made to support the child and their family.
- The decision to expel a child shall be made by the daycare director, Master Raymond Hsu, or a designated committee in accordance with the established policies and procedures.

- Upon reaching the decision to expel, Elite Karate shall promptly notify the child's parents or guardians. The notification shall include clear reasons for the decision and offer support and resources to facilitate the transition to a new childcare arrangement.

Permission for child to walk from Elite Karate

Elite Karate does not allow students to leave Summer Camp without authorized sign out each day.

Meals and Snacks

Children must come with meals and snacks. Elite Karate will not provide any meals to my child, excluding Chuck E Cheese field trip.

Each child should bring a snack and a drink to the Summer Camp program. Snacks help to re-energize children whose energy and focus begin to fade after a long day. We do not have food preparation facilities, nor do we provide refrigeration or a microwave for any snacks. We do have water available anytime at the water fountain. Elite Karate is not responsible for meeting the nutritional needs of your child. Please be sure your child has a snack so that they stay energized and are able to focus on the activities we have planned each day.

Visits to Elite Karate

Parents may visit Elite Karate at any time during our hours of operation to observe your child, the child-care center's program activities, the building, the premises and the equipment without having to secure prior approval.

Gang Free Zone

Under the Texas Penal Code any area within 1000 feet of a child-care center is a gang-free zone, where criminal offenses related to organized criminal activity are subject to a harsher penalty.

Policy Changes

Parents will be notified of minor changes to this document by a notice posted on our bulletin board, and/or by email. If significant changes are made, parents will be notified in writing and requested to sign a notification log.

Questions or Concerns

Parents are welcome to drop in and visit anytime during our Summer program. If you wish to speak with Master Hsu, please contact him by phone or speak with him in person, if time permits. Master Hsu is always available to discuss the needs of the children attending the Elite Martial Arts Summer program.

Minimum standards and Elite's most recent Licensing inspection report is available for review upon request.

Local Licensing office: 210-333-2004

DFPS child abuse hotline: 800-252-5400

DFPS website: www.dfps.state.tx.us

Parent's Rights

This form provides the required information per Chapter 42 of the Human Resource Code (HRC) Section 42.04271.

Directions: Parents will review these rights upon enrolling their child.

Rights of Parent or Guardian

A parent or guardian of a child at a child care facility has the right to:

- (1) enter and examine the child care facility during the facility's hours of operation without advanced notice;
- (2) review the child care facility's publicly accessible records;
- (3) receive inspection reports for the child care facility and information about how to access the facility's online compliance history;
- (4) obtain a copy of the child care facility's policies and procedures;
- (5) review, at the request of the parent or guardian, the facility's:
 - (A) staff training records; and
 - (B) any in-house staff training curriculum used by the facility;
- (6) review the child care facility's written records concerning the parent's or guardian's child;
- (7) inspect any video recordings of an alleged incident of abuse or neglect involving the parent's or guardian's child, provided that:
 - (A) video recordings of the alleged incident are available;
 - (B) the parent or guardian of the child does not retain any part of the video recording depicting a child that is not their own; and
 - (C) the parent or guardian of any other child captured in the video recording receives written notice from the facility before allowing a parent to inspect a recording;
- (8) have the child care facility comply with a court order preventing another parent or guardian from visiting or removing the parent's or guardian's child;
- (9) be provided the contact information for the child care facility's local Child Care Regulation office;
- (10) file a complaint against the child care facility by contacting the local Child Care Regulation office; and
- (11) be free from any retaliatory action by the child care facility for exercising any of the parent's or guardian's rights.

I acknowledge I have received a written copy of my rights as a parent or guardian of a child enrolled at this facility.

Signature of Parent or Guardian

Date

Resources

Facility Information and Online Compliance History: <http://txchildcaresearch.org>

Child Care Regulation Contact Information: <https://www.hhs.texas.gov/services/safety/child-care/contact-child-care-regulation>